



Deval L. Patrick  
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# *The Commonwealth of Massachusetts*

## *Department of Public Safety*

*Architectural Access Board*  
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Thomas G. Gatzunis, P.E.  
Commissioner

Thomas P. Hopkins  
Director

### **Board Meeting Minutes – September 15, 2014**

### **Inspector General's Conference Room – 13<sup>th</sup> Floor, Room 1306**

#### **Present Board Members:**

- Walter White, Executive Office of Public Safety Designee, Chair (WW)
- Myra Berloff, Massachusetts Office on Disability Director (MB)
- Diane McLeod, Vice Chair (DM)
- Carol Steinberg, Member (CS)
- George Delegas, Member (GD)

and

- Thomas Hopkins, Executive Director (TH)
- Kate Sutton, Program Coordinator/Clerk for Proceedings (KS)

#### **Members Not Present:**

- Raymond Glazier, Executive Office on Elder Affairs Designee (RG)
- Andrew Bedar, Member (AB)

- Meeting began at 9:00 a.m.

#### **1) Discussion: Roll Call**

WW - Call to order all but Raymond Glazier and Andrew Bedar present

#### **2) Incoming Discussion: Causeway BBQ, 65-71 Causeway St., Boston (V14-144)**

TH - EXHIBIT – September 5<sup>th</sup> emails from Greg Johnson from Core Construction; copy of lift plans, contract of the lift, pictures of the auto door openers, lowered booth, toilet room corrections to first and second floor as requested

- EXHIBIT 2 – September 3, 2014 letter seeking to use the second floor now, previously denied the 6<sup>th</sup> month time variance

- have been closed on the second floor due to the lack of access to the second floor
- also requested a variance from the elevator board which was continued and scheduled to go before the Board
- EXHIBIT 3 – email on Saturday, September 13<sup>th</sup>, that the lift was being installed that day
- only issue is the approval of the variance from the elevator board
- cannot use the second floor until the lift was in

*DM - allow the occupancy of the second floor, on the condition – withdraw*

*MB - allow the temporary certificate of occupancy of the second floor, on the condition that, and as soon as we have documentation submitted verifying that the lift has been installed, and that they only require the variance from the elevator board and an inspection of the state elevator inspector. The board is in support of this lift; however if the elevator board chooses to not permit its use, the AAB will be notified and the second floor will be closed*

*DM - second – carries unanimously*

3) Incoming Discussion: Father Bills Main Spring House, 54 North Main Street, Brockton (V14-230)

- TH - EXHIBIT – variance application and supplemental information
- 3 story wood frame transient boarding facility for the homeless
  - reconstruction and renovation over time exceeds 30% of the value of the building
  - seeking 3 variances
  - seeking variance for 27.4.1, all stairs will have wall side compliant handrail

*CS - grant as proposed*

*DM - second – carries unanimously*

- TH - second variance for 27.4.4, regarding the handrail shape

*MB - grant as proposed*

*DM - second – carries unanimously*

- TH - variance for 28.1, seeking variance to use a LULA and a 5 year time variance to do so
- there are accessible sleeping suites at the first floor
  - there are just more beds on the second floors
  - no common areas

- MB - there is a TV room on the second floor
- there is also a common area at the basement level

*CS - continue for more information about a common area at the first floor*

- WW - what services are available for people with disabilities?

- MB - there are no accessible bedrooms on the first floor

*CS - continue for more information about common areas, accessible bedrooms at the first floor; also need to know their accommodation policy for sending people to other shelters*

*DM - second – carries unanimously*

4) Discussion: Icon Project Article –Maynard  
Deirdre Hosler, Deputy General Counsel for DPS (DH)

DH - Maynard has gone ahead and put the Icon symbol at all accessible parking spaces (on ground and on signs)

- does not fall under 2.5.1
- still unclear on the licensing issue, this is a design that somebody set

DM - if we allow that then setting a precedent that anyone can design an alternate design for accessibility

DH - ADA requires international symbol of access as well

MB - the real issue is that we can't accept the use of this because it's proprietary, if it is in the public domain then it would be different

- going to DC tomorrow, so can ask federal access board members what the status is with them
- need to determine the range of what is acceptable
- more of an issue is the need to purchase

CS - equivalent or better, meets that

DH - multiple issues, one is a town that is using this already

CS - any request from the Icon people?

DH - they submit a request for change to the regulations  
- lingering issues with town officials not knowing that it is not compliant; and copyright issues  
- does not meet typical variance requests issues

*MB - need to notify the Town of Maynard that the new icon symbol does not meet the regulations of the access board*

*- no one applied for a variance to use this symbol*

*- the local building official, nor the town administrator, has no authority to allow the use of a noncompliant symbol*

WW - need to reach out to the Town of Maynard, the DPW, the Town Administrator, the Local Building Inspector and this woman that headed this change of the icons in the municipal parking lots

- this will create mass confusion that it is accepted
- they don't understand the ramifications of this install
- need to open this conversation with the Town to remedy this issue

DH - I can talk with them as well  
- there was some discussion that it would be released into the public domain  
- still need to notify the Town for the lack of compliance with the signage

TH - there is no requirement from AAB or ADA to have ground markings in accessible parking spaces  
- the issue is the signage being changed to have the alternate symbol  
- this symbol has been the same for years, and was tried to be changed in the 1970's but has been the same for years  
- international symbol

- GD - this is an international symbol, recognized internationally
- CS - this is well beyond the Town of Maynard, it has been accepted by many other agencies and towns, and even the NFL  
 - if in the public domain there is no issue, but do understand the proprietary issue
- WW - the issue is control  
 - the primary issue is a strategy to address this issue and not look like “the big bad government”
- CS - need to tell them that they need the approval of the Board to make clear that this is something that is regulated by the Board  
 - and that the issue is proprietary  
 - need to hear from ADA as well
- WW - we have a symbol under our control that is required, and if allowed without official sanction, then we lose control  
 - although we may ultimately in favor of the symbol (if in public domain), there is a process in place and the process was not entered into at all
- DH - triggering step is if it is proprietary  
 - if in public domain then need to enter into the process of seeking approval of the Board  
 - can communicate with the town  
 - if it is proprietary, then what should the action be; and if not, what should the process be
- MB - if it is still proprietary, the Board as a state agency cannot endorse the symbol  
 - need to communicate with the owner, that this is proprietary
- TH - we have done that already in the past
- MB - will talk to DC people this week
- DM - but if proprietary then same issue
- MB - Maynard did not comply
- DM - second – carries unanimously*
- DH - could be other cities and towns that may be using this symbol
- MB - can we wait until next week?  
 - talk about it at the next meeting as well

5) Incoming: Federal Realty, Temporary Mobil Store, 301 Canal Street, Somerville (V14-229)

- TH - EXHIBIT – variance application and supplemental information  
 - shipping containers used to create the store  
 - 5 containers are planned around a common patio  
 - two buildings will have bar and lounge; two will be retail and the other will be a restroom facility  
 - all in place for 8 months  
 - proposing single user toilet room of 86” by 70 3/16”

*MB - grant as proposed*

*DM - second – carries unanimously*

TH - other request is the depth of the stalls

GD - 70 3/16”

*MB - grant as proposed*

*DM - second – carries unanimously*

6) Incoming: Thornes Marketplace, 150 North Main Street, Northampton (V14-217)

TH - EXHIBIT – variance application and supplemental information

- jurisdiction is 3.3.1b

- entrance into the restaurant

- modified ramp, needs variance for the lack of level entrance at the doorway and proposing automatic opener along the ramp

- diamond plate ramp with no edge protection

*MB - grant as proposed*

*GD - second – carries unanimously*

7) Incoming: RTH Riverway Residential Apartments, 80-82 Fenwood Road, Boston (V14-228)

TH - EXHIBIT – variance application and supplemental information

- new building

- seeking variances for 43.3.2 (sinks), and 9.5.6 (curtain wall outlets along glass wall)

*MB - grant, with usual stipulations of sinks available upon request and at no cost, with language in leases; and all other outlets comply*

*DM - second – carries unanimously*

8) Incoming: Edison Building, 70 School Street, Brockton (V14-220)

TH - EXHIBIT – variance application and supplemental information

- renovation of building

- spending over 30%

- seeking variance for 26.6.3, for the men’s room door pull side clear area

*MB - grant as proposed*

*GD - second – carries with CS opposed*

9) Incoming: 9 Unit Residential, 542 Dorchester Street, Boston (V14-221)

TH - EXHIBIT – variance application and supplemental information

- new construction

- seeking variance to use a vertical wheelchair lift with a dimension of 48” by 36” between garage and first floor

*CS - deny*

*DM - second – carries unanimously*

10) Incoming: Walkways and Curb cuts at Davis Straits and Teaticket Highway, Falmouth (V14-224)

- TH - EXHIBIT – variance application and supplemental information
- road resurfacing, seeking a variance for the delay on the sidewalks and curb cuts, due to the scope of the work
  - asking until a large study is finished at the end of 2015
  - the work is lined up to start now with the sewer and utility work, with temporary patches in place until other funding is received

*DM - hearing*

*MB - second – carries unanimously*

11) Incoming: Seasons of Danvers, 44 Summer Street, Danvers (V14-218)

- TH - EXHIBIT – variance application and supplemental information
- patient care facility being converted to memory care facility
  - doing a renovation and addition for the conversion, which is over 30%
  - seeking relief for a portion of the 45% Group 1 requirement
  - 47 units that will be created, with 5% Group 2B (4 singles and 1 double), and 14 Group 1 Units
  - 19 required

*MB - hearing – withdrawn*

*MB - deny*

*DM - second – carries unanimously*

12) Incoming Discussion: Longfellow, 492-496 Massachusetts Avenue, Cambridge (V14-211)

- TH - originally reviewed at 8/25/14 meeting and voted to deny certain entrances requested
- EXHIBIT – 8/28/14 email from Taylor Harper, new plans for the lack of level landing at the door, with door in the middle of the sloped run; new plan A-803
  - proposing automatic door openers
  - 1:20 slope at sidewalk and 1:12 at interior now proposed

*CS - grant as proposed*

*DM - second – carries unanimously*

13) Incoming Discussion: TD Bank, 2 Harbor Loop, Gloucester (V14-206)

- TH - EXHIBIT – August 28, 2014, submittal from Mike McGowan of Bergmeyer Associates
- on 8/11/14 approved first review of affidavit, but continued for more information at the first floor
  - ramped entry with pass through door into the bank from ATM
  - need a variance for that doorway
  - still not seeking variance for the dimensions of the bathroom
  - need to amend the variance to include these two amendments

*DM - continue to have the Petitioners submit an amendment to the variance request for the dimensions of the public toilet room and the entrance to the ATM*

*CS - second – carries unanimously*

14) Incoming: Multi-tenant Use Building, 125 Newbury Street, Framingham (V14-233)

TH - first action on 8/25 was to review an affidavit; stated that the building was employee only, but no tenants listed  
- since the Board did not accept the affidavit, submitted the variance application; and seeking to expedite the process and have the Board review his application before the two-week waiting period  
- EXHIBIT – variance application and supplemental information  
- EXHIBIT 2 – email from Karen Dempsey, Chair of the Disability Commission in Framingham on September 15<sup>th</sup>

MB - variance was sent to everyone?

TH - yes

*MB - grant the waiving of the two-week waiting period*

*DM - second – carries unanimously*

TH - seeking variance for the lack of an accessible entrance, based on excessive cost

*MB - deny the variance requested*

*DM - second – carries unanimously*

TH - there is an accessible entrance to one end, but proposing no access at the other end

### **Brief Break**

15) Incoming: Apex Curb Cuts at Beacon and Park, Boston (V14-222); Curb Cuts at Beacon Street and Walnut Street, Boston (V14-223); Curb Cuts and Pedestrian Signals at Beacon Street and Charles Street, Boston (V14-226)

TH - EXHIBITS –variance applications and supplemental information  
- started doing work on the curb cuts and truncated domes  
- incorporating wire cut bricks and removing City Hall Pavers

TH - Walnut Street case  
- request is for no curb cut on the park side, due to the stairs and the fact that the sidewalk is 20 inches wide  
- do intend to put truncated domes, but no curb cuts

MB - no sidewalk along the park side of Beacon Street

TH - variance for 21.2.2

MB - there is no benefit, it would be dangerous

*MB - grant as proposed*

*GD - second – carries with CS abstaining*

TH - Apex Curb Cuts at Beacon Street and Park Street  
- southeast and southwest corner of park and beacon  
- there is currently no route to get to the civil war monument

*CS - grant as proposed*

*DM - second*

TH - city controls one side and state controls the others

- carries with unanimously

TH - Pedestrian signal and curb cuts at Charles

- corner at Starbucks corner

- winged slope of the curb cut is where the pedestrian signal is located; slope is 7.5%

MB - really no other alternative

*MB - grant as proposed*

*DM - second – carries unanimously*

16) Incoming Discussion: Village Hall, 14 Vernon Street, Framingham (V14-202)

TH - EXHIBIT – Seth Choates, Kang Associates email on 9/3/14; drawing of specific clearances at the LULA with the angled wall

- they want to remove the door, but not the wall

- on August 25<sup>th</sup>, the Board ordered removal of door and wall

MB - would it be helpful to have 36” opening

GD - opening is 2’8” where the door is

MB - opening the door opening that much more would maneuvering space be provided?

- 2’8” is a little tight, 4 more inches would be beneficial

*MB - grant, on the condition that the opening in the wall is 36” instead of 32”*

*GD - second – carries unanimously*

17) Incoming: Crescent Credit Union, 85 Pond Street, Norwell (V14-227)

TH - EXHIBIT – variance application and supplemental information

- single story

- project is over 30%

- seeking 3 variances; parking space slopes (1.9-3%), existing slope

*DM - grant*

*GD - second – carries unanimously*

TH - second request is 26.6.1 for the entrance door

- auto openers proposed, with a 5.8% slope

*CS - grant as proposed*

*GD - second – carries unanimously*

TH - ramp slopes more than 5%, but less than 8.3%

- proposing handrails

MB - slope is 5.8%, not a huge benefit to have handrails



*MB - grant the variance for the slope of the walkway, and not require handrails, on the condition that automatic door openers are provided*  
*GD - second – carries unanimously*

18) Incoming: Artemis Yoga Studio, 639-641 Mount Auburn Street, Watertown (V14-225)

TH - EXHIBIT –variance application and supplemental information  
- existing one-story with basement  
- converted to yoga studio at first floor  
- change in use and reconstruction spending over 30%; full compliance required  
- seeking variance for the lack of access to the basement space  
- yoga studio at the basement level

WW - first floor has a studio and basement has a studio; toilet rooms at the first floor

*CS - grant on the condition that the accommodation policy be submitted*

*MB - all classes can be offered on the accessible floor; could be a statement on the website*

*CS - accepts that amendment, want more that people are asked when they call to register for the classes if an accommodation is required*

*WW - no second*

*MB - grant on the condition that accommodation policy in place that all places will be offered at the accessible floor; and a statement saying as such is on their website*

*DM - second – carries with CS opposed*

19) Incoming Discussion: New England Board of Higher Education, 45 Temple Street, Boston (V14-197)

TH - on 8/11/14 approved original variance  
- EXHIBIT –SK-1 and Sk-2 submitted by Cass Thurston on 9/2/14  
- new design with same slopes as previously approved, but alternate design  
- the ramp is being pushed to the interior

MB - haven't done anything but move the door and put the ramp at the interior

*CS - grant as proposed*

*MB - second – carries unanimously*

20) Discussion: Carter Memorial United Methodist Church, 800 Highland Ave., Needham (V14-029)

TH - previously denied variances for kitchens, single toilet rooms and basement toilet room  
- EXHIBIT - August 29, 2014 submittal from Douglas Sacra seeking an additional 90 days to submit plans; motion for reconsideration

*MB - accept the motion and grant 90 days to review kitchen and bathroom issues*

*DM - second - carries unanimously*

21) Incoming Discussion: Elements Fitness, 100 Washington Street, Canton (V14-001)

TH - 1/27/14 denied variance request for sauna  
- after denial was sent, never heard back from them  
- on 2/10/14 CS brought up the matter and the motion was made to reopen the case  
- site visit was conducted on 9/5/14 by Mark Dempsey Compliance Officer for the Board, and found that the prefabricated sauna was inaccessible and not usable  
- they bought a sauna to fit into an existing room that they had, which was the inaccessible sauna model  
- either need to grant or have them remove the noncompliant pre-fabricated sauna  
- issue with threshold of the unit and would have to ramp into the hallway

MB - did they ask before they put it in, or after the fact?

TH - it was an after the fact issue, and the argument was that the manufacturer of the units did not make accessible units, but found that the manufacturer does use make accessible units  
- doorway is only 26.5" and 5" lip

MB - maybe need to post notice that not accessible to wheelchair users

*MB - rescind previous denial*

*GD - second – carries unanimously*

*MB - upon reconsideration, motion to grant the variance for the lack of access at the sauna, on the condition that signage posted at the sauna entrance and on the website that the sauna is not accessible to wheelchair users*

*DM - second – carries unanimously*

22) Discussion: Residential Building, 39-41 Irving Street, Worcester (V14-106)

TH - EXHIBIT – August 11, 2014, Angie Tetu of Capstone General Contracting, plan for accessible room, kitchen and toilet room, and ramp with a width of 3'8" inches, railing at one side only  
- previously continued to have them submit more information regarding an accessible entrance and rooms

*MB - grant as proposed, including the variances required for the single ramp handrail and noncompliant width*

*GD - second – carries unanimously*

23) Incoming Discussion: Mallory Hall Dexter Health Center, AIC, 1000 State Street, Springfield (V14-209)

TH - found assessment and over 30%  
- hearing scheduled for November 17<sup>th</sup>  
- original project scope was to get rid of the noncompliant ramp and put in exterior wheelchair lift  
- proposing the lift based on the cost of the reconstruction and the amount of space that a compliant ramp would take up

MB - covered lift in the winter may be easier to use

TH - ramp would take up a ton of space

GD - accessible parking would be right there

*DM - grant the variance to remove the ramp and use the lift, on the condition that the lift is enclosed from the weather elements and the accessible parking is by the lift*

*MB - second – on the condition that the lift is open and operational during all hours that the health center is open – carries unanimously*

24) Discussion: Garman House, 62 Boltwood Avenue, Amherst (V14-221)

TH - EXHIBIT – 8/27/14 email from Peter Root, seeking amendment to original variance  
- seeking variance to provide movable shower seats in bathrooms, seats are often broken by students and present a hazard

*DM - grant as proposed*

*GD - second – carries unanimously*

25) Discussion: Westport Beach Access, Advisory Opinion

TH - previously voted to continue to next meeting  
- EXHIBIT – seven questions, submitted on September 9, 2014 by Elaine Ostroff of the Commission on Disability  
- Board Members need to read the questions and have answers and discussion notes ready for meeting

DM - last question?  
- jurisdiction of the Board over the land in question

*DM - yes, the Board does have jurisdiction based on the fact that the public has access to the land, and the use of the land has changed from private ownership to public use*

*CS - second – motion carries*

TH - does the Board have jurisdiction over properties where there is no structural item or architecture is in place; and does the Board have jurisdiction over open space?

*DM - yes, the Board does have jurisdiction over open space and areas without an architectural/structural element, based on the fact that the Board enforces jurisdiction over recreational areas and walkways (paths of travel)*

*CS - second – carries unanimously*

TH - clarify path of travel versus trail and whether parcels would be trails or areas of open space

*MB - continue discussion at next meeting*

*CS - second – carries unanimously*

26) Discussion: Nappi's Restaurant and Shop & Go Convenience, 370-374 Salem Street, Medford (C11-004 & V12-196)

- TH
- amended decision on July 31, 2014, accepted plans for compliance and required board inspection by 9/1/14 or fines will continue
  - EXHIBIT – September 2, 2014 Daniel Hurley of Representative Paul Donato's Office came by and also sent an email the same day
  - the email stated that no work has been done at the building based on the lack of work by the city to do work at the sidewalks
  - work on the ramps has started and is close to be completed
  - can be brought back on the 27<sup>th</sup> and can discuss the abatement of the fines

*MB - continue to the 22<sup>nd</sup>*

*GD - second – carries with DM abstaining*

27) Discussion: DeLuca's Market, 7-17 Charles Street, Boston

- TH
- picture submitted that wine cellar is open
  - so notice sent to the Boston ISD that the wine cellar should not be open
  - Gary Moccia agreed to send an inspector down and since then, the sign has been removed
  - Mr. Aiello has requested all emails regarding the DeLuca's matter
  - He is also still seeking approval to open the space
  - status quo at this time, and continued to have the space remain closed

MB - has ISD confirmed that it is closed?

*MB - have staff contact Boston ISD to conduct a site visit to confirm that the wine cellar is still closed*

*DM - second – carries unanimously*

DM - why not have fine hearing scheduled

- TH
- main issue is the lack of access to the basement and the changes in level in the basement level, and there is an accessible toilet room at the basement level
  - there were plans for a ramp that were submitted, but not installed

MB

- our regulations never take into account that someone would go through all the work to create access and then board it up and not have it be usable
- he complied with our ordered

*MB - motion to adjourn for the day*

*GD - second – carries unanimously*

EXHIBITS:

- Father Bills Main Spring House, 54 North Main Street, Brockton (V14-230) - variance application and supplemental information
- Federal Realty, Temporary Mobil Store, 301 Canal Street, Somerville (V14-229) - variance application and supplemental information
- Thornes Marketplace, 150 North Main Street, Northampton (V14-217) - variance application and supplemental information
- RTH Riverway Residential Apartments, 80-82 Fenwood Road, Boston (V14-228) - variance application and supplemental information
- Edison Building, 70 School Street, Brockton (V14-220) - variance application and supplemental information
- 9 Unit Residential, 542 Dorchester Street, Boston (V14-221) - variance application and supplemental information
- Seasons of Danvers, 44 Summer Street, Danvers (V14-218) - variance application and supplemental information
- Walkways and Curb cuts at Davis Straits and Teaticket Highway, Falmouth (V14-224) - variance application and supplemental information
- Multi-tenant Use Building, 125 Newbury Street, Framingham (V14-233) - variance application and supplemental information; email from Karen Dempsey, Chair of the Disability Commission in Framingham on September 15<sup>th</sup>
- Apex Curb Cuts at Beacon and Park, Boston (V14-222); Curb Cuts at Beacon Street and Walnut Street, Boston (V14-223); Curb Cuts and Pedestrian Signals at Beacon Street and Charles Street, Boston (V14-226) - variance applications and supplemental information
- Crescent Credit Union, 85 Pond Street, Norwell (V14-227) - variance application and supplemental information
- Artemis Yoga Studio, 639-641 Mount Auburn Street, Watertown (V14-225) - variance application and supplemental information
- Icon Project, Maynard - Newspaper Article from Boston Globe on September 4, 2014
- Causeway BBQ, 65-71 Causeway St., Boston (V14-144) - September 5<sup>th</sup> emails from Greg Johnson from Core Construction; copy of lift plans, contract of the lift, pictures of the auto door openers, lowered booth, toilet room corrections to first and second floor as requested; September 3, 2014 letter seeking to use the second floor now, previously denied the 6<sup>th</sup> month time variance; email on Saturday, September 13<sup>th</sup>, that the lift was being installed that day
- Longfellow, 492-496 Massachusetts Avenue, Cambridge (V14-211) - 8/28/14 email from Taylor Harper, new plans for the lack of level landing at the door, with door in the middle of the sloped run; new plan A-803
- TD Bank, 2 Harbor Loop, Gloucester (V14-206) - August 28, 2014, submittal from Mike McGowan of Bergmeyer Associates
- Village Hall, 14 Vernon Street, Framingham (V14-202) - Seth Choates, Kang Associates email on 9/3/14; drawing of specific clearances at the LULA with the angled wall
- New England Board of Higher Education, 45 Temple Street, Boston (V14-197) - EXHIBIT –SK-1 and Sk-2 submitted by Cass Thurston on 9/2/14
- Carter Memorial United Methodist Church, 800 Highland Ave., Needham (V14-029) - August 29, 2014 submittal from Douglas Sacra seeking an additional 90 days to submit plans; motion for reconsideration

- Elements Fitness, 100 Washington Street, Canton (V14-001) - site visit report of site visit that was conducted on 9/5/14 by Mark Dempsey Compliance Officer for the Board, and found that the prefabricated sauna was inaccessible and not usable
- Residential Building, 39-41 Irving Street, Worcester (V14-106) - August 11, 2014, Angie Tetu of Capstone General Contracting, plan for accessible room
- Mallory Hall Dexter Health Center, AIC, 1000 State Street, Springfield (V14-209) – original variance application
- Garman House, 62 Boltwood Avenue, Amherst (V14-221) - 8/27/14 email from Peter Root, seeking amendment to original variance
- Westport Beach Access, Advisory Opinion - seven questions, submitted on September 9, 2014 by Elaine Ostroff of the Commission on Disability
- Nappi's Restaurant and Shop & Go Convenience, 370-374 Salem Street, Medford (C11-004 & V12-196) - September 2, 2014 Daniel Hurley of Representative Paul Donato's Office came by and also sent an email the same day

Matters not reasonably anticipated 48 hours in advance of meeting:

- DeLuca's Market, 7-17 Charles Street, Boston (V11-232)